

**Yamhill County Fair & Event Center
Yamhill County Fair & Rodeo**

**Fair
General Rules and Regulations
Policy and Procedures.**

Purpose:

To establish a clear and concise set of rules and policies to allow fairgrounds participants and patrons to have an enjoyable experience while visiting the fairgrounds.

Explanation:

The following rules and regulations become part of a contract of each exhibitor and patron with the Yamhill County Fair & Event Center. Special rules take precedence over the general rules if there is a conflict. The Yamhill County Fair Board reserves the final and absolute right to interpret these rules and regulations and policies and differences in regard thereto, or otherwise arising out of, or connected to, or incident to the Fairgrounds.

Definition:

Yamhill County Fair & Event Center, Yamhill County Fair & Rodeo, YCF, YCF&R, YCF&EC, and Yamhill County Rodeo Committee will be referred to as Fair in this document.

Revised 12/2019

SECTION 1.0

Yamhill County Fairgrounds General Rules

In order to protect and provide for the safety of all fairgrounds patrons and personnel, to insure the orderly passage of the large numbers of fairgrounds visitors and to provide reasonable time, place and manner restrictions on the speech, activities and travel of said visitors, the rules and regulations regarding all interim use of the grounds by exhibitors, concessionaires, organizations and patrons, are as follows:

1. The supervision and control of all fairground's property, activities and management are vested in the Yamhill County Fair Board. The Fair Board shall have the right to interpret its own policies, rules and regulations. Any conflict relating to the interpretation of Fair Board Policy, rule and/or regulation relating to the conduct of the fair, the operations of the fairgrounds and its facilities shall be resolved by the Fair Board or its managing agent.
2. The following activities shall be conducted exclusively from within the confines of an assigned and leased fair booth and not otherwise.
 - 2.1. All dissemination or delivery of products, literature, brochures, cards and handbills
 - 2.2. The collection of signatures, collection of endorsements and solicitation of funds.
 - 2.3. Canvassing, gift-giving, sales and demonstrations.
 - 2.4. All similar activities.
3. All exhibitors are expected and required to conduct themselves in a professional and businesslike manner. Any unruly behavior, disorderly conduct, or use of threatening or harassing language to patrons or personnel of the fairgrounds shall be grounds for expulsion.
4. The Yamhill County Fair and Fairgrounds follows the IAFA Code of Showring Ethics. A Copy which is attached to this General Rules Manual.
5. Incident Procedures
 - 4.1 Any and all incidents must be reported to staff and the manager.
 - 4.2 A Incident Report must be filled out the same day as the incident and received by the fair office.

Section 2.0 AMERICANS WITH DISABILITIES POLICY

The Yamhill County Fair Board takes its obligations under the Americans With Disabilities Act and applicable state disability and handicap discrimination statutes very seriously. The Yamhill County Fair Board shall comply with Section 504 of the Rehabilitation Act of 1973, the American Disabilities Act of 1991 (ADA) and other applicable federal and state regulations that prohibit discrimination on the basis of disability. These acts mandate that no qualified person shall, solely by reason of disability, be denied access to participate in, or the benefits of any program or employment opportunity operated by the Yamhill County Fair Board or at the Yamhill County Fairgrounds.

Each qualified person shall receive reasonable accommodation to ensure equal access to employment, programs and activities, in the most appropriate integrated setting. Each request for reasonable accommodation will be considered on its own merits.

Section 3.0 Alcohol Policy's

Rule 1. The consumption and sale of alcohol on the Yamhill County Fairgrounds and Event Center is controlled by The Yamhill County Fair Board.

Rule 2. The current Rules and Regulations of the OLCC will govern the use and sale of alcohol on the fairgrounds.

Rule 3. All events must have a current OLCC Permit for the event and on file in the Fairgrounds Office (1) week before the event starts.

Rule 4. All events must have licensed servers must have a current license and have gone through the prescribed training by approved OLCC Regulations.

Rule 5. All events serving alcohol must have Security at their events as prescribed by their contract with the Fairgrounds.

OLCC Rules and laws can be reviewed at ww.oregon.gov/olcc/Pages/laws_and_rules.aspx

SECTION 4.0

DRONE (sUAS) AUTHORIZATION AND RULES

An authorized drone operating on the Yamhill County Fairgrounds shall comply with all Federal Aviation Administration (FAA) rules listed in part 107 of FAA rules and Regulations including but not limited to:

- 1.0 The sUAS (drone) shall be registered with the FAA and the remote pilot in command (RPIC) shall provide the fair office with the sUAS's registration numbers and the registration number of the responsible person or pilot in command.
- 2.0 The sUAS shall not be flown over people or animals without proper FAA waiver.
- 3.0 The sUAS shall not fly before or after dawn without collision avoidance lights visible for 3 nautical miles or more and shall not be flown a half hour after sunset or earlier than a half hour before sunrise without proper FAA waiver.
- 4.0 The sUAS shall not be operated from a moving vehicle without the proper FAA waiver.
- 5.0 The sUAS shall not be operated above 400 feet above ground level without the proper FAA waiver.
- 6.0 The sUAS shall not be used for any commercial purpose without a valid sUAS Commercial Pilot's license.
- 7.0 No RPIC may operate more than one sUAS simultaneously.
- 8.0 The sUAS must be kept in the RPIC's and or the Visual Observer's line of sight at all times.
- 9.0 In addition to the above FAA rules and regulations, a person operating a sUAS shall provide the Yamhill County Fairgrounds proof of liability insurance for \$1,000,000. No event promoter shall use or cause to be used any unauthorized sUAS at any event held on Yamhill County Fairground's property. No RPIC shall fly at an event without prior authorization from the management of the Yamhill County Fairgrounds nor without the permission of the event promoter.

SECTION 5.0

SOCIAL MEDIA POLICIES

The Yamhill County Fair and Event Center supports the use of social media technologies to increase member engagement, build community and improve access to information, resulting in greater value to our members in the public. We are glad to have you on our fan page and we encourage you to leave comments, photos, videos and links. In order to keep the page fun and lively, we ask that you respect the rules of each social media site as well as our policies below. Any content that conflicts with these policies will be removed at our sole discretion and fans who repeatedly violate the policies will be denied participation on the page.

- 1.0 We appreciate your involvement and welcome varying points of view appropriate for the publication on a social media platform, relevant to the discussion and respectful of other in the community. We accept constructive criticism, but please do so in a polite and constructive manner; remember this is a Fan page. If you have a major or lengthy criticisms or concerns, please contact the Yamhill County Fair & Event Center Administrative Office.
- 2.0 Although we may remove inappropriate material, we are not obligated to do so. Understand you are personally responsible for the material you post. What you publish will be widely accessible for some time and in some cases, indefinitely.
- 3.0 Material deemed to be- unlawful, obscene, defamatory, threatening, abusive, slanderous, damaging, offensive, explicit or embarrassing to other people or entity will be blocked or deleted at our sole discretion.
- 4.0 Private information belonging to any other individual or entity including but not limited to phone numbers, email addresses, social security numbers, date of birth or physical residence addresses, will also be removed.
- 5.0 The Yamhill County Fair & Event Center is a family-oriented entity. The following post will not be allowed- post which contain profanity or inappropriate content meant to intimidate or harass an individual or group, "SPAM" , chain letters, pyramid schemes, advertisements and business solicitations of any type. If you have items you would like to present to the Yamhill County Fair & Event Center, please contact the Administrative Office.
- 6.0 If something posted seems factually questionable, it may be deleted to avoid any negative repercussions. We work hard to provide truthful and factual communication in all our post and ask you do the same. All posts by page administrators will appear next to the official page icon.
- 7.0 Make sure you have the right to use material before publishing. Always give proper credit for others work.
- 8.0 This policy is subject to change. The Yamhill County Fair & Event Center reserves the right to add or modify the current policy and remove or block content and individuals that do not comply with these policy's or that we judge, in our sole discretion, to be obscene, libelous or rude. We do not edit post; if your post appears in one of our social media channels, they are your words.
- 9.0 All comments, visuals, videos and other type of material posted by fans on the sites do not necessarily reflect the opinions or ideals of the Yamhill County Fair & Event Center, its employees or affiliates. The Yamhill County Fair & Event Center does not represent or warrant the accuracy of any statement or product claim made here and is not responsible for any fan content on its sites. Also the Yamhill County Fair & Event Center does not endorse any opinion expressed on it fan page.
- 10.0 By posting to our online community, you give the Yamhill County Fair & Event Center the irrevocable right to reproduce, distribute, publish, display, edit, modify, create derivative works from and otherwise use your submission in and format or medium at any time. You are also attesting that you have the right to use the posted content, including permission from anyone pictured in photography, video or song that you post.

PETITION AND CAMPAIGN RULES

SECTION 6.0

1. A person's rights to petition, campaign for or against an individual or ballot measure, or carry on any other activity protected by the First Amendment shall not be unreasonably restricted or restrained. It shall be the policy of the Yamhill County Fair Board to recognize and encourage the rights of persons to use its property and facilities for the purpose of political debate and discourse, subject to reasonable restrictions on the time, place, and manner of the exercise of said rights.
2. Any person, including a business, association, or other organization may rent a particularly described area or space within an area of fairgrounds property designated for the purpose, for a specified term, on a first-come, first-served basis (no rented area or space may be sublet or assigned. No person having rented an area or space shall conduct any activity or operation outside of the rented area or space).
3. No signature gathering, pamphlet, electioneering, or distribution of printed materials shall be conducted in any area outside of a rented area or space or outside of any designated area.
4. Additional information is available in Adopted Policy #3. Please request and obtain the policy from the fair office.
5. Free Speech Zone: During the Annual Yamhill County Fair, a free speech zone has been established, and it is located by the main entry gate, near the ticket booth, outside the gate.
6. For more information, please refer to Section 7.0 Yamhill County Fairgrounds Third Party Information Distribution Policy.

SECTION 7.0 Yamhill County Fairgrounds Third Party Information Distribution Policy

It is the policy of the Yamhill County Fairgrounds to accommodate groups and individuals wishing to distribute information on fairgrounds property so long as the distribution complies with the following procedures:

Any group or individual wishing to distribute information, fliers, written material, or attempting to solicit signatures via petition, must register with fairground management at least 24 hours in advance of the event

1. Fair management will provide a reasonable location to groups and individuals, based on event logistics and with health and safety of the general public and facility users foremost in mind, without charge, as space is available on a first-come, first-served basis. The location will consist of an area not to exceed 10'x10'. The persons using the space may erect a canopy and a table. No person shall block doorways or walkways or interfere with the free flow of pedestrians and emergency traffic.
2. Groups and individuals utilizing such space must, at all times, remain within the allocated area. Straying from the allocated area for purposes of distributing information is prohibited. Violation of this policy will result in a first and final warning. Any subsequent violation constitutes trespass or disorderly conduct, and violators may be cited, arrested and/or re moved.
3. Those groups and individuals distributing information under this policy must maintain reasonable standards of conduct. No amplification devices of any kinds will be allowed.
4. Fair management reserves as its sole and discretionary right the ability to determine any and all locations under purposes of this policy.
5. **Traffic:** Unloading – On entry day all exhibits must be quickly unloaded, and trucks and cars moved to the designated parking areas. The Yamhill County Fair Board and Management have the right to have vehicles and/or trailers that are not moved in an orderly fashion towed away at the owner's expense. All deliveries of supplies must be made before 8:30 am each morning, this includes, feed for animals that are being exhibited, etc. After delivery, parked cars, trucks, trailers, etc., are limited to the designated parking areas only. Due to lack of space, parking will only be allowed in designated areas under the direction of attendants. Enforced speed limit is 5 mph for all vehicles. **Foot traffic and livestock have the right of way at all times.**
6. **Liability:** The Yamhill County Fair Board will have Security Agents and Attendants on the grounds and will use every reasonable precaution in its power for the preservation and protection of persons, articles on exhibit, livestock and property. Yamhill County Fair & Rodeo will not be responsible for loss or damage by theft, fire or other causes, or assume any liability for accidents to persons or property.
7. **Smoking:** Smoking is prohibited in and within 20' of all barns, buildings, arenas and such other locations as may be posted by order of the State Fire Marshal.
8. **Littering:** All litter should be put into trash containers to keep the grounds clean, neat and attractive.

EXIBITOR & CONCESSION RULES

SECTION 8.0

The building in which the Open Class entries will be exhibited will be secured to the best of our ability during the Fair. While the utmost care will be taken to protect entries, no responsibility for loss or damage to any item can, or will be assumed by the YCF&R, its Management, Employees and/or Volunteers. All entries are entered at your own risk.

Rule 1: Release time for Static Exhibits will be the Sunday following fair closing. Please bring exhibit tags.

Rule 2: *Entries:* Write all entries clearly, using blanks furnished by the Yamhill County Fair Board only. Entry Blanks must be completely and properly filled in. Please use a separate entry form for each department. The management reserves the right to reject any entry, if it is deemed objectionable in any way; requires excessive space, is offensive by reason of odor or appearance, dangerous by reason of explosive or combustible character. On entering article, a card will be furnished to each exhibitor, specifying the class and number of the entry. All entries must bear the entry tag. Every article must be entered for competition in the name of the owner or maker. Anyone trying to deceive the judge in regard to ownership, or who shall purchase articles or borrow them to enter in his or her name, shall forfeit all claims as an exhibitor. The Yamhill County Fair Board retains the right to reject any exhibits when it becomes apparent that the facilities in question are full to capacity. Entries not accompanied by owners or their agencies must be consigned entirely at the owner's risk. Exhibitors may make one entry for each class as they desire, except where specified, but an exhibitor will not be awarded more than two cash premiums in any one class. Ribbons shall be given out in order of placing by the judge. A person having entered an item for competition will not be allowed to withdraw or change the entry after the opening of the Fair and Rodeo, except in the Floral Entries, which may be replaced with fresh stock after the first day if wilting or deteriorating.

Rule 3: *Concessions and Booths:* The management will authorize the letting of such privileges as are required to supply the necessary wants of the people or that may add to their comfort, convenience, and pleasure. All activities must be conducted under the supervision of the management by written permission and are subject to cancellation. Every concessionaire and agent shall work only in the area of his or her own concession or booth while working at the Fair and Rodeo. No roaming vendors or solicitors, acting for either profit or non-profit organization or on his/her own behalf, shall be permitted on the fairgrounds. All solicitations for either contributions or sale must be made from within the confines of the concession booth unless otherwise exempted by management. All concessionaires must comply with state and county food and health laws. Application for Health Permits should be sent to Yamhill County Health Department. On-site inspection may be arranged immediately prior to opening of Fair and Rodeo.

Rule 4: *Traffic:* Unloading – On entry day all exhibits must be quickly unloaded, and trucks and cars moved to the designated parking areas. The Yamhill County Fair Board and Management have the right to have vehicles and/or trailers that are not moved in an orderly fashion towed away at the owner's expense. All deliveries of supplies must be made before 8:30 am each morning, this includes, feed for animals that are being exhibited, etc. After delivery, parked cars, trucks, trailers, etc., are limited to the designated parking areas only. Due to lack of space, parking will only be allowed in designated areas under the direction of attendants. Enforced speed limit is 5 mph for all vehicles. ***Foot traffic and livestock have the right of way at all times.***

Rule 5: *Liability:* The Yamhill County Fair Board will have Security Agents and Attendants on the grounds and will use every reasonable precaution in its power for the preservation and protection of persons, articles on exhibit, livestock and property. Yamhill County Fair & Rodeo will not be responsible for loss or damage by theft, fire or other causes, or assume any liability for accidents to persons or property.

Rule 6: *Expenses and Claims:* No expenses or claims will be allowed unless specifically authorized by the Yamhill County Fair Board and Manager of the Fair and Rodeo.

Rule 9: *Smoking:* Smoking is prohibited in and within 20' of all barns, buildings, arenas and such other locations as may be posted by order of the State Fire Marshal.

Rule 10: *Littering:* All litter should be put into trash containers to keep the grounds clean, neat and attractive.

Rule 11: *All exhibits will be open for public viewing the Wednesday fair opens through Saturday of Fair from 10 am to 9 pm.* See Rule 13 for exceptions.

Rule 12: Exhibitors: All attendants at exhibits must be neatly attired and conduct themselves in a quiet and orderly manner. Premiums for Fair are budgeted by the Fair Board and none may be paid unless published in the Premium Book; ribbons only will be awarded. The Fair reserves the right to make such reductions in premiums in all Open Class as it deems necessary, or to pro-rate them at the discretion of the Fair Board. ***Static exhibit premiums will be paid the Sunday following fair closing, from 9 am to 1 pm.*** All materials used in decorating booths, racks, exhibits, tack rooms, stalls or pens must be made from non-flammable material or treated and maintained in flame-resistant condition.

Exhibitors of machinery in motion, and other exhibits liable to occasional accidents, injury damage to persons coming in contact with them shall guard their exhibits and protect the public coming in contact therewith, and every such exhibitor by exhibiting during the Fair and agrees that he/she will indemnify the Fair from and against any claim or demand, cost, charges, and expenses which suffering damage through or by the reason of such exhibit not being properly guarded or the demand not being protected there from, and that he/she will, upon demand, reimburse the Fair and/or County for any sums it may be compelled to expend by reason of such claims, expense or charges.

Rule 13: Judging: No person will be permitted in static display areas while judging occurs. These areas will be closed to the public during those times. The awards will be marked 1st, 2nd, 3rd, and Best of Show, and will be made according to the merits of the exhibit. The judge may disqualify or award 2nd or 3rd premiums at his/her discretion. The judge shall disqualify or transfer to the correct section (at his/her discretion) any exhibit, which is not a true representative of the class or section in which it is entered. The judge may disqualify any exhibit not of show quality. The judge's decision will be final. An article without merit shall not be awarded a premium whether there are one or more entries.

in this section. Where there is one exhibit in a class, the award shall be made on merit alone, and a lesser premium than first, or no premiums, may be awarded. Judges or any member of the immediate family or friends will not be allowed to show in departments they are judging. Any person interfering with the judges during their adjudication will forfeit the right of premiums or ribbons. All officers are required and exhibitors are requested to report any violation of this rule to the Yamhill County Fair Board. Any one causing arguments or physical disturbance during the judging of a class will be removed from the fairgrounds and any premiums will be awarded in the class being judged will have to be confirmed or denied by the Fair Management on the merits of the judge's decision. An error in the record of premiums awarded caused by oversight or neglect on the part of the superintendent or clerk shall be subject to correction by the Fair Management.

Rule 14: Superintendents: Each superintendent, under the direction of the management, shall have full charge of the department to which he or she may be assigned, and exhibitors must follow his or her orders relating to placing the exhibits, showing, etc. The superintendent will direct the calling of classes for showing, in accordance with the printed schedule, as far as practical. The superintendent has the right to request certificates of registration and transfers and examine it before the prizes are awarded and to notify judges that the exhibitors have complied with these requirements. The Superintendent should not, under any circumstances, permit any exhibitor access to display cases or space where exhibits are shown. It is the duty of the superintendent to make such corrections as he/she may deem necessary if it is ascertained that an animal or article is entered in a division or class in which it does not properly belong.

Rule 15: Clerks: The clerks are requested to make a note of all cases where registration or entry blanks are not satisfactory to the superintendent and to so indicate by checks on the judge's report or on clerk sheets. Clerks shall not allow the clerk sheets of the Fair to go from his or her possession to be inspected by anyone except officials of the Fair. Any exhibitor, or person acting for the exhibitor, found examining the clerk's books will forfeit all premiums, ribbons or money won. No placing will be made known by the clerk until the judging is finished, at which time the clerk will announce the placing of awards, after each class, and the judge, when required will give his reason for placing each class. When all the judging is finished, the clerk will hand the completed books to the superintendent in charge of that department.

Section 9.0 Animal Health Rules:

Livestock, Equine and small animal shows and exhibitions like the Yamhill County Fair & Event Center provide a great opportunity not only for the exhibiting Animals but also provide the opportunity to educate the public about agriculture and food animal production and show animals. At the same time this also creates an environment for the potential exposure and spread of animal disease. The combination of close confinement, comingling of animals from different origins, travel-related stress, and the change in environment all increase the risk of exposure as well as potentially compromise the ability of an animal to resist disease. In addition, the increased interactions with other exhibitors and general public may contribute to potential disease exposure. Finally, at the completion of exhibition Animals returning home can serve as a source of infection for the animals at home.

All these issues make the implementation of biosecurity and management practices by animal owners and exhibitors before, during, and after visiting the fairgrounds important.

Rule 1. *No animal shall be admitted to the Fairgrounds that shows any evidence of communicable disease or any unsightly disease condition. No animal will be admitted from a quarantined herd or herd showing symptoms of contagious, infections or communicable disease. The management reserves the right to require health inspection and diagnostic tests to be made before or after the animals are on the Fairgrounds and may order the immediate removal from the grounds of any animal which does not meet the health requirements.*

All animals including Horses, Hogs, Sheep, Cattle, Dairy Goats, Poultry, Rabbits and Cavies with active ringworm, or with more than five (5) warts larger than a U.S. ten (10) cent piece, or other skin conditions will be refused entry to the Fairgrounds or removed from the Fairgrounds at the discretion of the veterinarian, superintendent or the Fair and Rodeo Management. All sheep originating within 20 miles of a confirmed Blue Tongue outbreak will be required to have been vaccinated not less than 20 days, but not more than 18 months prior to entry.

4-H dogs exhibited at this year's Fair and Rodeo must have been immunized against Distemper and Rabies and have been free from any infection's illness 30 days prior to the Fair and Rodeo. A certificate signed by a veterinarian verifying your dog's health is required for the 4-H Dog Show.

Rule 2: Smoking: Smoking is prohibited in and within 20' of all barns, buildings, arenas and such other locations as may be posted by order of the State Fire Marshal.

Rule 3: Littering: All litter should be put into trash containers to keep the grounds clean, neat and attractive.

Rule 4: No consumption of food will be allowed in the barns at any time. All food must be prepared and consumed outside of the barns. Wash stations and or hand sanitizer stations will be available upon leaving the barns. Please use them.

Rule 5: Follow vaccination guidelines (if provided) and give vaccination(s) at least 30 days before event.

Rule 6: Disinfect all equipment, such as buckets, shovels, wheelbarrows, halters, lead ropes, ect., before entering the fairgrounds.

Rule 7: Vehicles and trailers used to transport animals to and from the fairgrounds (private and commercial) should be well cleaned and sanitized between uses, both inside and out. Do not clean your vehicles out on the grounds unless put in the bins provided.

Rule 8: Limit the mixing/comingling of species in the same trailer, at a minimum segregate in different compartments when possible.

Rule 9: Do not share equipment with other exhibitors unless it is cleaned and disinfected before and after use.

Rule 10. Minimize animal to animal, animal to human contact.

Rule 11. Avoid use of communal water sources.

Rule 12. Minimize animal stress by keeping them cool, warm well bedded and comfortable.

Rule 16: Dismissal of Animals from the fair:

1. All animals must remain on the fairgrounds till midnight closing day of the fair, unless ordered to remove the animal on recommendation of the veterinarian, then the Superintendent must inform the head of their organization and the fair board or their designated agent.
2. The order of dismissal shall be Market Animals shall leave first. As soon as all Market Animals are removed from the fairgrounds, then the Superintendents can release the animals to be removed from the fairgrounds.
3. The respective Leaders of 4-H, FFA shall discuss together the orderly dismissal with their respective Superintendents as to who leaves first and so on. It must be in a orderly fashion, so as to not disrupt activities at Public Works.
4. Any changes to rule #16 must be discussed and made with the leaders of 4-H, FFA, Yamhill County Livestock Assn, Youth Auction Committee Chair and the Fair Board or their appointed agents.